

identify leads, and assign tasks; the second meeting will be to finalize the report to ministers. Otherwise, the Expert Group will conduct its work predominantly by teleconference, electronic and other means.

The Chair of the Expert Group will be accountable for the overall preparation of the “Summary of Progress and Recommendations” report, including: coordination of the work; developing and managing timelines; pulling together the draft report; and coordinating its review and approval by the Expert Group members. The Chair may seek the support of a smaller group of Expert Group members to assist with some of these tasks.

Resources and budget:

Meeting costs will normally be financed by the host country. Travel costs and accommodation will be covered by the participants, in accordance with applicable laws and available resources. Expert Group members are expected to cover the in-kind costs associated with their routine participation in the activities of the group.

SAO guidance:

The Chair of the Expert Group should provide updates to SAOs and seek guidance as appropriate.